**Match Day Manager – Roles and Responsibilities**

Each club shall be responsible for appointing a Match Day Manager (MDM/s) for all rugby matches. MDM’s could normally be the Club Captain or a committee person that holds respect within the club environment. The MDMs must wear the appropriate fluorescent jacket indicating that they are the Match Day Manager.

Host responsibility begins 1 hour before the first fixture at the venue/venues and concludes at the closing of the clubrooms.

The MDM’s will ensure

* Visiting teams and match officials are met
* Teams and referee changing rooms are open
* Provision of locks and keys for changing rooms
* All grounds have barriers/safety ropes/safety padding in place
* Policing of all people to ensure they remain behind the safety ropes, other than those referred to in match day protocol-Sanctioned personnel only allowed inside the ropes.
* Ensure all coaches, assistant coaches, managers, water carriers/tee carriers and players stay in the team allocated area (Technical Zone) while game is in progress. (refer to attached field at the back of this book)
* Any side line abuse of referees or unruly behaviour is immediately addressed and offender appropriately dealt with in accordance to the processes as outline under Referee Abuse and spectator behaviour.
* No alcohol is to be consumed within the playing enclosure (within 5 metres of the field outer marking)