**COMPLAINTS**

Any match-day complaint/ citing’s regarding foul play or on field/off-field behaviour **that has gone undetected by the match officials** must be made in writing to the NORFU Office who will in turn inform the Complaints Review Officer, who will establish if the complaint is to proceeded with. If the Complaints Review Officer determines that there are grounds for the complaint, the matter will be passed to the Chairman of the Disciplinary Committee for hearing.

**INITIAL COMPLAINTS PROCEDURE**

Judicial Committee have the jurisdiction to hear and determine a

Complaint of illegal and/or foul play against Player (“a Complaint”) in respect of any act of illegal and/or Foul Play which has not been detected by the Match Officials in a Match for which the Union has jurisdiction.

1. A complaint under Rule 19 may be made by:
2. The CEO of the NZRU or his nominee;
3. The CEO of the Union or his nominee or Citing Commissioner (where appointed by the Union);
4. The Secretary of a Club involved in the match;
5. The North Otago Rugby Referees Association; and
6. All other persons
7. A complaint under rule 19 shall contain the following information:
8. The date and place of the alleged illegal and/or Foul Play;
9. The name of the player in respect of whom the Complaint is made (and his jersey number) and the team he was playing for at the time of the alleged illegal and/or Foul Play;
10. The name of the opposition team; and
11. Full detail of the alleged illegal and/or Foul Play
12. On receipt of a Complaint brought (other than a Complaint brought with leave under rule 21 92), the CEO of the Union shall immediately refer the Complaint to the Union Complaints Review Officer.
13. On receipt of a Complaint brought with leave under Rule 21 (2), the Chief Executive Officer of the Union shall proceed as required by Rule 6 24(4) as if notification has been received from the Union Complaints Review Officer that the Complaint should proceed to a hearing before the Judicial Officer or Judicial Committee.